

Parks & Events Minutes
April 21, 2008

The minutes from the last meeting will be emailed to committee members.

Budget line items were discussed; Susan will email revised amounts.

Movie Night Out: Aug. 5th: The band will perform first and the movie will begin at dark. Chief Williams will be invited to the next meeting so planning can be coordinated. The event should be advertised in the newsletter/calendar.

Some event information on the website is incorrect & will be changed.

Susan will check with Tom Delise about his advertising.

An inventory of supplies/food will be done at the start and end of the season. Irma will prepare a spreadsheet to track the inventory items.

Burkett Park: Matt requested input from the P&E Committee about spending approximately \$1200 in remaining grant money designated for Burkett Park. He proposed buying a couple of benches & wanted the Committee's opinion. After a discussion, it was decided that they would like the money spent for a volleyball court (installing two poles and buying a net & ball for rental) and one bench. It was suggested that the bench design might differ depending on the location in the park.

Sponsors: Chris Sevik reported on contacts with local businesses and thank you letters. She will add the amount of the donation to the letter if they are eligible for a tax deduction. (Irma will check the tax status with the auditor)

Grant Requests: It was decided that if grants were requested from large corporations, the purpose of the funds would be identified in general terms with examples of types of expenses.

Project Open Space: Discussion was tabled until the next meeting.

Family Festival Planning: Budget includes \$3K plus \$1K from golf tourney.

Expenditures are expected to be:

\$1K for Shakespeare Company @ 3:30

\$800 for Dean Crawford @ 1:30-3:30

\$200 for Charming Molly 11:30-1:00

\$50-\$100 for Crossfire 1:00-1:30

Billy will order the following inflatables:

Pedestal Joust, Boom Blaster, Dunking Booth, Moon Bounce

Prizes for games will be stickers. The plan is to use them as “passports” with a final small prize given at the Gatehouse Museum once all stickers are collected.

Staffing: An ad will be placed in the newsletter at school for volunteer service hours (10-12:30, 12:30-2:30 and 2:30-4:30). The volunteers will check in with Jennifer at the concession stand. Adult workers will be needed at each activity station.

Charges: Tabled until station costs are finalized

Other events:

A volunteer “bank” needs to be established
Chris will check on May 5th at the school library
Chief Williams needs to be asked if he needs volunteers for movie night

Park Maintenance:

Ron & his crew have done several repairs & improvements.
Ron is designing a sign for Cooper Park.