

Parks & Events Committee August 20, 2007 Minutes

In attendance were the 5 new members, Heidi from the Eldersburg Eagle, Matt Candland, Town Manager, and Frank Robert Town Council Liaison. Several townspersons attended at 7:30 in order to discuss the Lexington Park project. They signed in.

At 6:30 p.m Monday night in the midst of the first rain storm in a long while, The meeting was opened with the Pledge of Allegiance and a time of silence.

Frank Robert announced that the Town Council had officially approved the 5 member committee for 2 year terms. Sue Dolan, Jennifer Kelly, Chris Sevick, Billy Shifflett, and Ivy Wells.

The first order of business was the election of the committee positions. After some discussion the committee agreed on a structure of 2 Co-Chairs, one Finance Chair, one Sponsorship Chair, and a Publicity Chair. After some discussion the following slate of positions was agreed to and seconded and passed unanimously:

The New Committee Members are:

Sue Dolan, Co-Chair	sfdolan@yahoo.com
Jennifer Kelly Co-Chair	Jennifermkelly@verizon.net
Billy Shifflett Chair Finance	shadlanding@msn.com
Chris Sevick Chair Sponsorship	ceseveck@hotmail.com
Ivy Wells Chair Publicity	iwells@gazette.net

Discussion on the Name of the Committee and it was decided to keep name Parks & Events Committee.

The committee Reviewed the Minutes from June 18, 2007

Sue Dolan brought up the point that all individual budgets need to be finalized since the committee was started late in the fiscal year. She also emphasized that while persons may be event chairs they are not doing the events alone and should seek help whenever possible. All agreed.

The first discussion surrounded Concerts in the Park 2007 & 2008 Ivy Wells Ivy reported on the success of the event for 2007 and some additional improvements for 2008. Kids will get service hours to assist. Frank to help coordinate Permits for this and other events. The Budget needed to be updated to especially include Banners for next year

It was also suggested that the committee Coordinate with SBA & Craig Taylor for Signage near Sandusky & 32. Sue will attend the SBA meeting on Wednesday. August 22nd.

Possible banners sites were suggested including under the bridge at upper Spout Hill, also near the Gate House and Cooper Park, also at the Apple Butter bridge area (for temporary locations) Billy Shifflett brought up the point that any signage in or near the Parks should be done with good taste and be kept to low visibility and would not detract from the serenity of the Parks. All members agreed. Other forms of Publicity were discussed including Newsletters, mailings, newspapers, Posters and banners.

Next Jennifer Kelly discussed the two concert nights that she would be chairing and that each had received \$200 budgeting from the Town Council the previous Monday night.

The first would be October 8th, 2007 5:00 p.m. Concert in Cooper Park to follow the Century Homecoming Parade. She was in the process and had been able to talk to most of the key administrators and the SGA at the High School and had received a very positive response. Besides the two bands to play at the park after the parade, she was in contact with the Century High School Band, Football Team and Cheerleaders. Ivy Volunteered to help obtain a good Sound Company if needed.

Key points were to make sure that the parade started on time (not have to wait 30 min), get the Snack Shack open since most persons would not be able to go home to eat dinner beforehand. Keep it short and sweet were the theme.

Jennifer decided to push back the 2nd concert (designed for the Middle Schoolers) from Sept. 30th until next year in order to make sure that each event would be a success. It was agreed to table this event until next year.

Family Outdoor Movie Night August 23rd, 2007 Billy Shifflett & Sue Dolan

Town council had previously agreed to a budget of \$2,500 last Monday night.

Posters just came in

1500 flyers

400 flyers from Leo Keenan Town Council

Billy stated that it was crucial to give Chief Williams and Ron Esworthy more notice in order for them to plan better their allocation of the appropriate resources.

Rain date will be Sunday Sept. 23rd but since it would be a Sunday night and that most children would have school the next day, that if the Rain date was to be utilized then the start time for the movie would be pushed up to 7:30 p.m.

FunFlicks will arrive by 6:15 p.m.

Concession Sue Dolan will coordinate

Future Purchase Nerd Ropes

Follow up on Popcorn with Jeannie

And obtain an easel to promote the Movie using the recently purchased posters.

In the future, the committee agreed to coordinate a community event calendar for meetings, in order to make sure that a Town Event did not overlap with other community events.

Frank was tasked with making a CD or DVD with upcoming events for the Parks & Events Committee to be shown in the opening of Thursdays Movie Night. Ideas to promote, included Halloween, the Cooper Park Band party immediately following the Century Home Coming Parade, Christmas in Sykesville, and also it should thank the Gatehouse for staying open later and also promote the town Website.

SYKESVILLE.NET

7:30 Adjourn, then a short recess, then reconvened to talk about Lexington Park

Matt Candland gave brief overview of history of Park and the increased standards for Parks across the nation. Lexington Park became candidate for grant for updating the Park.

He was successful to get grant to update the park.

Worked with recreational company, West Recreation to update this. Got a rock climbing area since that is the hot new thing

New Sign similar to other parks

Extend asphalt up to Carter road

Basketball court will stay while the rest will be redone

12x12 foot gazebo

Trying out rubberized base for first time.

Probably not a lot of extensive landscaping

Citizens asked questions

The Price \$116,000 grant

This is a reimbursed grant.

3"D" Image from Westrecreation noted that this is ADA accessible. Not every spot need to be or will be accessible

Need to keep these updated every 20 years

Underneath the swings will not be able to dig holes with feet when dragging while on the swing

8-12 week construction Goal Oct or Nov. 2007

Town Citizens gave Positive comments especially with the asphalt connection to Carter Road.

The Fence will be replaced

A naming sign will be place in the park

During suggestions from the townspeople, it was brought up and suggested that it would be a good idea to put a small asphalt trail around the park if possible and to still stay under the budget.

Matt to have the drawings to be put on the town website.

Suggestions to have a walking trail around the perimeter even if just a dirt path.

Suggested to put a small only 4 foot wide not the normal 6 foot wide asphalt path agreed if put in and will stay under budget. Further discussion Suggestion

Stories in the Park Jennifer Kelly

Jennifer contacted Debbie at Likely Story about organizing Stories in the Park with the caveat that on the Wednesday mornings if it was too hot or raining move into her Bookstore for Storytime. Consideration for having a few Stories in the Park for September was a consideration.

Halloween Sue Dolan Geared to Really Young Children \$100 Budget 5 judges
Date Saturday Oct. 27th Cooper Park

Christmas in Sykesville Dec. 1st Sue Dolan Cookies and other? Judging the best yards and awarded banners for Best Decorated Yards? Keep the award Signs Low Key. Need to budget for this.

H. Annual Sykesville Golf Open 2008 Frank Robert Will be in April 2008 if possible with possible donations to Little Sykes Railroad.

I. Family Fun Day 2008

Frank to Call Mary Harris to run the event. Frank to talk to Jeannie to run the contract.

Ask her to help and get sponsorship fro this event.

Other Old Business

6. New Business

Benches, Sponsorship for parks Matt made a nice presentation on Park Benches and Costs and wear and tear. The committee felt that the costs might be so high that it would cause problems in the community between areas of town based on who was more willing to donate a bench. The committee felt it might be tough to get much sponsorship.

Victor Stanley benches commercial grade benches \$600 20-30 year benches More expensive go up to \$1500

Lot of discussion would like Ivy's opinion on how to fund this

Matt noted that the Parks & Events committee should nominate someone to be present for the CIP meetings to be held in the fall.

Then much discussion about an Eagle Scout Project to build a pavilion in little Sykes Railroad probably at probably \$5k for a Pavilion
Richard Doxzen did talk to this Eagle Scout for preliminary approval
Birthday parties might be an area of revenue source..

Sept. 17, 7:00 p.m Next meeting