

Approved 1/20/03

Town of Sykesville
Parks and Recreation Approved Meeting Minutes
Monday, December 16, 2002

Present:

Susan Dolan Bob Martin Jeannie Nichols Lynne Ronayne

The meeting was called to order at: 7:17 p.m.

Approval of Minutes

The November meeting minutes were sent via e-mail on November 25, 2002, to all parks and rec. committee members. Susan made a motion to approve the minutes as read. Bob seconded.

Public Concerns/Issues:

Spoke briefly of the skeet-shooting incident down by the Patapsco and determined that it is under the jurisdiction of the Patapsco State Park. They were notified of the incident.

Town Council Report:

Those members that were present at the meeting decided on the final proposal for the **park names** and Jeannie was given the information in writing to present at the next Town Council meeting.

Committee Reports/Old Business:

Pool Committee. Frank Robert was unable to attend the meeting and therefore any discussion on the pool project was tabled until the next meeting.

Programs and Events:

Lynne e-mailed the 2003 **Calendar of Events** for Parks and Recreation to all Committee Members this morning for their review. Lynne has copies of the Calendar with her tonight. The calendar will be distributed as an insert in the January Calendar.

Golf Tournament. Frank Robert was unable to attend the meeting and therefore any discussion on the Golf Tournie was tabled until the next meeting.

Lynne reported on the great turn out at the free children's **Christmas craft** offered Friday, December 6, 2002, at the Christmas Open House. An important point was brought up regarding a shortage of clean-up help after this event. Peggy Soper and Lynne both feel that arrangements need to be made for a professional cleaning service to come in the following morning. This year in particular a lot more clean-up help was needed because the Tower was on the Historic Open House tour that Sunday. Lynne was unaware that the Tower was on the tour and left the room with plans of coming in Monday to clean up. Peggy and one other person ended up cleaning the room Sunday morning. However, Jeannie Nichols and Susan Dolan both volunteered to be on the clean-up crew for next year.

Facilities/Projects:

Park inspections meeting scheduled for Tuesday, December 17, 2002. Notes from the meeting will be sent via e-mail.

The installation of the new playground equipment and the edging for **Burkett Park** is complete. Lynne would like to schedule a "grand opening" for the playground.

Lynne needs to look into other less expensive alternatives for an "**age appropriate**" sign for **Burkett Park**.

The **new swings for the Kalorama playground** have been received and will be installed by our maintenance crew.

New Business:

The parks and recreation committee members would like to schedule a meeting to discuss a 1-year plan for Parks and Recreation. Tentatively, we have scheduled the date for: Saturday, February 22 from 8:00 a.m. – 1:00 p.m.

In Conclusion

Have we successfully completed last month's action items?

All items have been completed with the exception of the following:

1. Lynne needs to request that money allocated for certain budgeted items be transferred for other parks and rec. projects.
2. Details still need to be worked out for the dedication ceremony for the tree slab at Cooper Park. Carrie Greenwalt needs to be contacted about this.
3. An "age appropriate" sign needs to be purchased for Burkett Park.
4. The transplanting of the native garden will be put on hold until the Spring.

This meeting resulted in the following action items:

1. **Follow up on last months' action items.**
2. **Think about having a ribbon cutting ceremony for Wimmer, Brandenburg & Burkett Park.**
3. **Talk to Matt about having a landscape plan for the park on Wimmer Lane in particular that would allow residents to sponsor/buy a tree that is in the plan for future landscape development.**
4. **Lynne will contact Ron Schroers with the City of Westminster to ask him what kind of age appropriate signs he uses at his playgrounds.**
5. **Talk to Matt about making sure there is a clean-up crew for next years' Christmas Open House.**

The next Sykesville Parks and Recreation meeting will be Monday, January 20, 2003, at 7:00 p.m.

CC: Matt Candland
Office Staff (Mary, Laura, Dinah, Barb)
Jeannie Nichols
Mayor Herman